



**Board of Supervisors
City and County of San Francisco
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco, California 94102-4689
(415) 554-5184 FAX (415) 554-7714**

Application For Boards, Commissions and Committees

Application for Appointment to: _____
Name of Board, Commission, Committee, or Task Force

Seat # or Category (If Applicable): _____

Print Name: _____

Home Address: _____ Zip _____

Home Phone: _____ Occupation: _____

Work Phone: _____ Employer: _____

Business Address: _____ Zip: _____

E-Mail Address: _____ Fax #: _____

Are you a United States citizen? Yes No (Citizenship is a mandatory requirement for all appointments)
Have you ever been convicted of a felony in this state, or convicted of any offense which, if committed in this state, would be a felony?
 Yes No. (If yes, please attach a statement describing the offense(s) for which you have been convicted, the date of those conviction(s), and the court(s) that convicted you.)

Education: _____

Business and/or professional experience: _____

Civic Activities: _____

Other Personal Information: (optional) _____

Ethnicity: (optional) _____ Sex: (optional) M F

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes No
Would you be able to attend night meetings? _____ Day meetings? _____ Either _____
Please state your qualifications (attach supplemental sheet if necessary) _____

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. (Applications must be received 10 days before the scheduled hearing.)

Date: _____ **Applicant's Signature:** (required) _____

Please Note: Your application will be retained for one year.

FOR OFFICE USE ONLY:

Appointed to Seat #: _____ Term Expires: _____ Date Seat was Vacated: _____



Application For Boards, Commissions, and Committees Instructions/Information

San Francisco is a diverse city with a wide range of people and issues affecting it. In order to take advantage of the extensive experience and knowledge available in the city, various Boards, Commissions, Committees, and Task Forces have been formed to bring that knowledge together. These groups and their membership requirements are established through legislation from local, state, and/or federal government. In addition to setting up the purpose and goals of the various groups, the governing legislation outlines the type of person, in terms of desirable skills and/or knowledge, who can contribute his/her knowledge and perspective. In this manner, a group of San Franciscans, who are representative of the city, can be active participants in addressing issues affecting the entire city.

If you are interested in serving the City and County of San Francisco, please follow the following procedure:

1. A list of vacancies and expected vacancies with their qualifications are listed outside of the Board of Supervisors Office, in the SF Main Public Library, and online on the City's website. Please review this list for positions of interest for which you may qualify.
2. Submit an application.
(Be sure that you list the appropriate seat # and/or category for which you are applying.)
(Applications must be received 10 days before the scheduled hearing.)
3. If the seat(s) you are applying for are vacant, the Rules Committee will schedule your application for review. All applicants must appear before the Rules Committee.
(There are no set instructions on what you are expected to tell the Rules Committee. However, a brief description of your qualifications, reasons for interest in the subject, or a short discussion of why you feel you would make a good candidate is appropriate.)
4. The Rules Committee may or may not make a recommendation for appointment. This recommendation is forwarded to the Board of Supervisors. If the Board of Supervisors approves the recommendation it is then forwarded to the Mayor for approval. It generally takes 23 days from the date the Rules Committee recommends a person for appointment for the appointment to become official.
5. Depending on the type of organization, a new appointee may need to take an Oath of Office.

If there are no vacancies, your application will be retained for one year. If any openings occur during this time, your application will be submitted to the Rules Committee for review.

If you have any further questions, please contact the Rules Committee Clerk at (415) 554-5184. However, if you require detailed information concerning the operations of a particular Board, Commission, Committee, or Task Force, please contact the organization in question directly.